

## Gaston College Conduct Violation Form

*Directions: Gaston College faculty, staff, or students should use this form to report an alleged Student Code of Conduct violation. Remember, in an emergency call Campus Police. Students should provide a copy of this report along with applicable documentation to the Associate Vice President for Student Affairs, or designee. Faculty and staff should provide a copy of this report along with applicable documentation to their immediate supervisor, Dean, and/or Vice President, and the Associate Vice President for Student Affairs, or designee. (Additional policy information is in the Student Handbook under Student Code of Conduct/Disciplinary Procedures.)*

**Incident Date:** \_\_\_\_\_ **Incident Time:** \_\_\_\_\_ **Incident Location** \_\_\_\_\_

**Name of Student (s) Involved in Alleged Conduct Violation:**

Name: \_\_\_\_\_ ID # (if known): \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ ID # (if known): \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ ID # (if known): \_\_\_\_\_ Phone: \_\_\_\_\_

**Witnesses:**

Name: \_\_\_\_\_ ID # (if known): \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ ID # (if known): \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ ID # (if known): \_\_\_\_\_ Phone: \_\_\_\_\_

**Alleged Code(s) of Conduct Violated:** \_\_\_\_\_

\_\_\_\_\_

**Incident Description:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Attach additional sheets or use the back of this form if necessary.*



## Gaston College Conduct Violation Form

**Actions Taken:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**The information provided on the above form is accurate to the best of my knowledge.**

Name of Person Reporting \_\_\_\_\_ Signature \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_ Date \_\_\_\_\_