

Gaston College Conduct Violation Form

Directions: Gaston College faculty, staff, or students should use this form to report a Student Code of Conduct violation. Remember, in an emergency call Campus Police. Students should provide a copy of this report along with applicable documentation to the Assistant Vice President for Student Affairs, or designee. Faculty and staff should provide a copy of this report along with applicable documentation to their immediate supervisor, Dean, and/or Vice President, and the Assistant Vice President for Student Affairs, or designee. (Additional policy information is in the Student Handbook under Student Code of Conduct/Disciplinary Procedures.)

Incident Date: _____ **Incident Time:** _____ **Incident Location** _____

Name of Student (s) Involved in Alleged Conduct Violation:

Name: _____ ID # (if known): _____ Phone: _____

Name: _____ ID # (if known): _____ Phone: _____

Name: _____ ID # (if known): _____ Phone: _____

Witnesses:

Name: _____ ID # (if known): _____ Phone: _____

Name: _____ ID # (if known): _____ Phone: _____

Name: _____ ID # (if known): _____ Phone: _____

Alleged Code(s) of Conduct Violated: _____

Incident Description: _____

Attach additional sheets or use the back of this form if necessary.



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Actions Taken: _____

The information provided on the above form is accurate to the best of my knowledge.

Name of Person Reporting _____ Signature _____
Phone _____ Email _____ Date _____